



10th meeting of the board of SBSP, Agenda

Where: Skype

When: Tuesday 05 March 2019, 10:30-11:30 Danish time

Board members present:

Pikka Jokelainen (PJ)
Andrea Miller (AM)
Gunita Deksnė (GD)
Vaidas Palinauskas (VP)

Board members absent (with notification):

Rebecca Davidson (RD)
Andrew Williams (AW)
Guðný Rut Pálsdóttir (GP)
Age Kärssin (AK)

1. Welcome

PJ welcomed everybody on the current board meeting and shortly introduced the main raised questions for this meeting.

2. Documents

2.1. Minutes of many meetings (Gunita)

The minutes from previous SBSP board meetings are available on-line.

3. Update on CSBSP8-EVPC2019 planning (Pikka, Andrew, Gunita, Vaidas, Gudny)

3.1. Promoting in all countries

PJ informed that the key note speakers have been confirmed and approved their participation at the conference. They are announced in two groups. The board decides to actively promote the event in all our countries.

4. Update on ICOPAnhagen planning (Pikka, Andrew)

4.1. Program drafting has started by collecting information

The ICOPAnhagen OC has started to draft a preliminary program taking into account an experience from previous ICOPA conferences.

5. Financial matters (Rebecca, Andrew)

5.1. Financial situation

No updates are available because of the absence of RD, AW has made several invoices for SBSP membership fees. The board agrees to promote and to invite more new members to join the society.

5.2. Update on getting access rights to be as needed is being finalized now (Pikka)

PJ informed that all the necessary documents should have been sent to bank to update the access rights to society's bank account.

5.3. Decision on available travel grants to CSBSP will be made in April meeting.

Membership fee income needed

Decisions on grants will be made on the next meeting in April, 2019.

6. Membership matters (Andrea)

6.1. Letters to the members sent

The personal e-mails has been sent to all members with the notification of their status.

6.2. Update on draft of procedure for nominating honorary members and for WFP awards

Will be finalized by the next SBSP board meeting in April, 2019.

7. Grant matters

7.1. Update on draft(s) of text(s) about some grant receivers to social media, to be used for promotion after April meeting (Gunita, Gudny)

GD and GP are finalizing the information and will present to other board members at the next SBSP board meeting in April, 2019.

7.2. Updating travel grant documents to CSBSP drafting (Gunita, Gudny, Age)

Updating is in process.

8. Awards at CSBSP (Vaidas, Gudny)

8.1. Update on updating Young Scientist Awards guidelines

VP are improving the Young Scientist Award guidelines and these will be finalized by the SBSP board next meeting in April, 2019.

9. Updates of our webpage are being made

9.1. Equity and inclusiveness –statement (Pikka):

PJ will add the following text to the SBSP - SBSP is a society that is committed to equality and diversity and emphasizes inclusiveness. If you experience or observe harassment or discrimination within our society, the board should be informed and must take action.

10. Updates of Board manual (Vaidas, all)

10.1. Updates to procedures of Treasurer and Membership Officer (Andrea, Rebecca)

VP informed of the latest updates on the board manual, mainly regarding duties of Treasures and Treasurer trainee. VP will circulate the latest board manual update to the board for comments.

11. All the official aspects of GA (Pikka, Vaidas)

11.1. List and timeline will be made by April meeting

PJ and VP will prepare a list.

12. Minutes of this meeting: compiling, round of comments, to the website (Gunita)

GD will summarize the meeting minutes, share with other board members to comment and then forward them to webmaster for publishing them on SBSP webpage.

13. AOB

April meeting will need to be well-prepared. Week before circulate the latest versions of the documents. Many decisions will be made.

Discuss more about the appropriate time.

14. Main action points agreed:

GD and GP will finalize the information on previous grant receivers to promote the grants

VP is improving the Young Scientist Award guidelines

PJ will add the text on Equity and inclusiveness to the SBSP

15. Next meeting first workday-Tuesday of the month at 10:30-11:30 Danish time

CSBSP8 update (Pikka, Andrew, Gunita, Vaidas, Gudny)

ICOPAnhagen update (Pikka, Andrew)

Membership matters update (Andrea)

Grant matters update (Gudny, Age)

Timeline for all the official matters to do before GA (Vaidas, Pikka)