

Minutes of Meeting
SBSP telephone meeting no 1
21st January 2015

Present: Brian Lassen (BL), Pikka Jokelainen (PJ), Rebecca Kathrine Davidson Klaveness (RD), Jakob Skov (JS), Vaidas Palinauskas (VP), Gunita Deksnė (GD), Ulrika Forshell (UF, minutes)

New members (BL):

Applicants Kärt Must, Eva Tydén, Elisabeth Dorbek-Kolin, Suranjana Nandi and Damien Jouet were all approved for membership, JS will advise applicants of payment details.

Status on website and @info.eu email (BL)

In order to facilitate administration it has been decided to open two non-personal accounts to facilitate future rotation of emails. These are: treasurer@sbsp.eu (treasurer) and contact@sbsp.eu (secretary).

Status from Tegnebordet (BL)

The website design is basically ready and BL will receive imminent training in how to administrate it. The old website will not be kept as a subdomain, because this will be confusing for persons trying to find our website and require more administration. All Board members agreed to one website only.

PayPal ID (BL)

There has been a delay due to requirement to specific proof of status as non-profit organization. JS will take action ASAP to obtain this information, as the Society was originally founded in Denmark. The PayPal account is necessary to avoid any individual being personally responsible. UF advised that there is a Swedish tax/organisation number and will try to register using this and the treasurer email account.

Applications for travel grant? (UF)

None have been registered by the secretary (UF) at the time of the meeting.

Parasite of the year (GD)

GD suggested we choose a "Parasite of the year" for a 2-year period initially, later perhaps only one year at a time. For the first year *Alaria alata* could be selected (considering our award of the undergrad scholarship devoted to the study of this trematode), followed by *Diphyllbothrium latum*, the Finnish national parasite, due to the EMOP XII conference in Turku in 2016. GD will present the idea at the GA for discussion and voting.

New board after next GA at CSBSP6 (BL)

BL will step down from his role as President to webmaster only. UF also wants to step down completely, but will be available for ad hoc activities. BL suggested that we can present the current board setup at GA and its possible reorganization as a suggestion to the members.

BL suggests that for the next Board meeting all shall consider which posts they are willing to take and this can be issued and presented in the minutes from the next Board meeting. UF will issue a common document where all can indicate their preference(s).

Firm membership (JS)

JS has issued a suggestion (appended herewith) for firm membership. In the discussion that followed, he emphasized that voting at the GA should follow personal membership. VP said that if firm membership was restricted to the number of persons attending, then 10 people do not make a big difference. BL objected that this kind of sponsorship would not be in line with

our non-profit organization status and that we should abandon the concept. RD pointed out that the agreement needs to be win-win, so what would the sponsoring company gain? Maybe the company could get all benefits except voting rights. BL says this is complicated and mixes finances. BL suggest supporting with a grant or a lecturer etc. UF suggested speaker time. Nevertheless, all were in agreement that we would not pursue a solution for firm membership at this time. Thanks to JS for preparing the issue.

Preliminary GA agenda (BL)

- Election of a meeting Chairman
- Acceptance of the agenda
- Election of Secretary of the meeting
- Election of two Members who shall ratify the minutes of the general assembly (GA)
- The Board's Business Report for the previous period (Brian Lassen)
 - New website
 - Remake of SBSP logo
 - Undergraduate Student Stipend (*Alaria alata* in wildlife (Zanda Esite, Latvia))
 - Improving management: Collecting SBSP funds in one country, updating membership lists and compiling to one membership list
 - Board manual
 - Facebook page
 - Developing Young Scientist Award criteria
 - Membership development
 - Promotion of SBSP6, EMOP XII, ESCCAP Echinococcus 2014
- The Treasurer's Report of the financial situation and the Auditors' Report
- The GA's approval of the Business Report and accounts, and granting of freedom from liability for transactions performed during the preceding business period
- Election to fill the vacant Board posts
 - President of SBSP
 - Secretary of SBSP
 - Local representative of Estonia
 - Local representative of Sweden
- Election of two Auditors
- Establishment of the place and time for the next GA and appointment of the organizing committee for the next SBSP meeting.
 - SBSP7 in Latvia?
- Other matters brought to the attention of the board
 - Presenting remake of SBSP logo for acceptance
 - Should we have a student representative in the active SBSP board?
 - Parasite of the year (national relevance, timely. Candidates 2015, 2016, 2017).
 - Young Scientist Award
 - Membership payments need to be up to speed

Any Other Business (All)

It has been brought to the attention of the board that it is more expensive to attend Scandinavian meetings than Baltic arrangements. The matter was discussed. This shall be considered more when deciding venues for future CSBSP's.

PJ requested that all local representatives update JS in mid-February on who has paid by the end of this January. Local accounts will be closed, and then in the future all info will be available from the unique SE account.

RD asked when the local bank account statements should be submitted to her, time period 1 May 2013 to 31 December 2014. All agreed. RD requested that the info be as detailed as

possible, deadline mid-February. RD will check with the former treasurer which external accountant was used before.

JS will check that members are up to speed with payments.

Membership information responsibilities: questions are answered ad hoc by the one who receives the question. The treasurer makes sure that payment has arrived. All help to provide info.

PJ raised how much effort we should put into tracking down members who don't update their information, and suggests that the responsibility should lie on the member him/herself.

The Next meeting should be coordinated with the applications for the travelling grants, i.e. end February. BL will call for the meeting via Doodle.

JS has received an email from the organizer of CSBSP6 asking how many will come from Denmark. Known numbers of participants from different countries were discussed.