

# **General Assembly of the Scandinavian-Baltic Society for Parasitology**

## **9 June 2017, Riga, Latvia**

### **Agenda**

- 1) Election of a meeting chairman
- 2) Acceptance of the agenda
- 3) Election of Secretary of the meeting
- 4) Election of two members who shall ratify the minutes of the GA
- 5) The Board's business report for the previous period (2015-2016)
- 6) The Treasurer's report of the financial situation and the auditors' report
- 7) The GA's approval of the business report and accounts, and release of the Board and auditors from related liability
- 8) Election to fill vacant positions in the Board
- 9) Election of two auditors
- 10) Establishment of annual fees for the next period (2019-2021)
- 11) Establishment of place and time for the next GA and Conference of the SBSP
- 12) Other matters brought to the attention of the Board:
  - a) SBSP conferences every third year instead of every second year?
  - b) Establishment of a Treasurer apprenticeship
  - c) A new board position (Membership Officer) responsible for keeping track of memberships
  - d) Announcement of the Young Scientist Awards
  - e) Nomination of honorary member(s)

## **Ad. 5) The Board's business report for 2015-2016**

GA of SBSP, 9 June 2017, Riga, Latvia

### **Current Board:**

Jakob Skov	(Denmark)
Pikka Jokelainen	(Finland)
Andrea Miller	(Sweden)
Rebecca Davidson	(Norway)
Age Kärssin	(Estonia)
Gunita Deksnē	(Latvia)
Vaidas Palinauskas	(Lithuania)

### **Board meetings (6):**

2015: 21 January  
26 February  
10 March  
18 May  
3 November  
2016: 25 February

### **Topics of board meeting agendas:**

- Evaluation of membership applications
- Evaluation of SBSP grant applications
- Updating web page
- Updating Facebook page
- Bank account fusion to create one SBSP account
- Implementation of new payment system
- Implementation of new logo
- Promotional material for EMOPXII and CSBSP7
- EMOP XII
- CSBSP7

# Ad. 5) The Board's business report for 2015-2016

## GA of SBSP, 9 June 2017, Riga, Latvia

<http://www.facebook.com/TheSBSP> (likes: 539; followers: 533 as per 9 June 2017)

Informing followers about parasite news, events, etc.  
and boosting SBSP activities to larger groups of people



## Ad. 5) The Board's business report for 2015-2016

GA of SBSP, 9 June 2017, Riga, Latvia

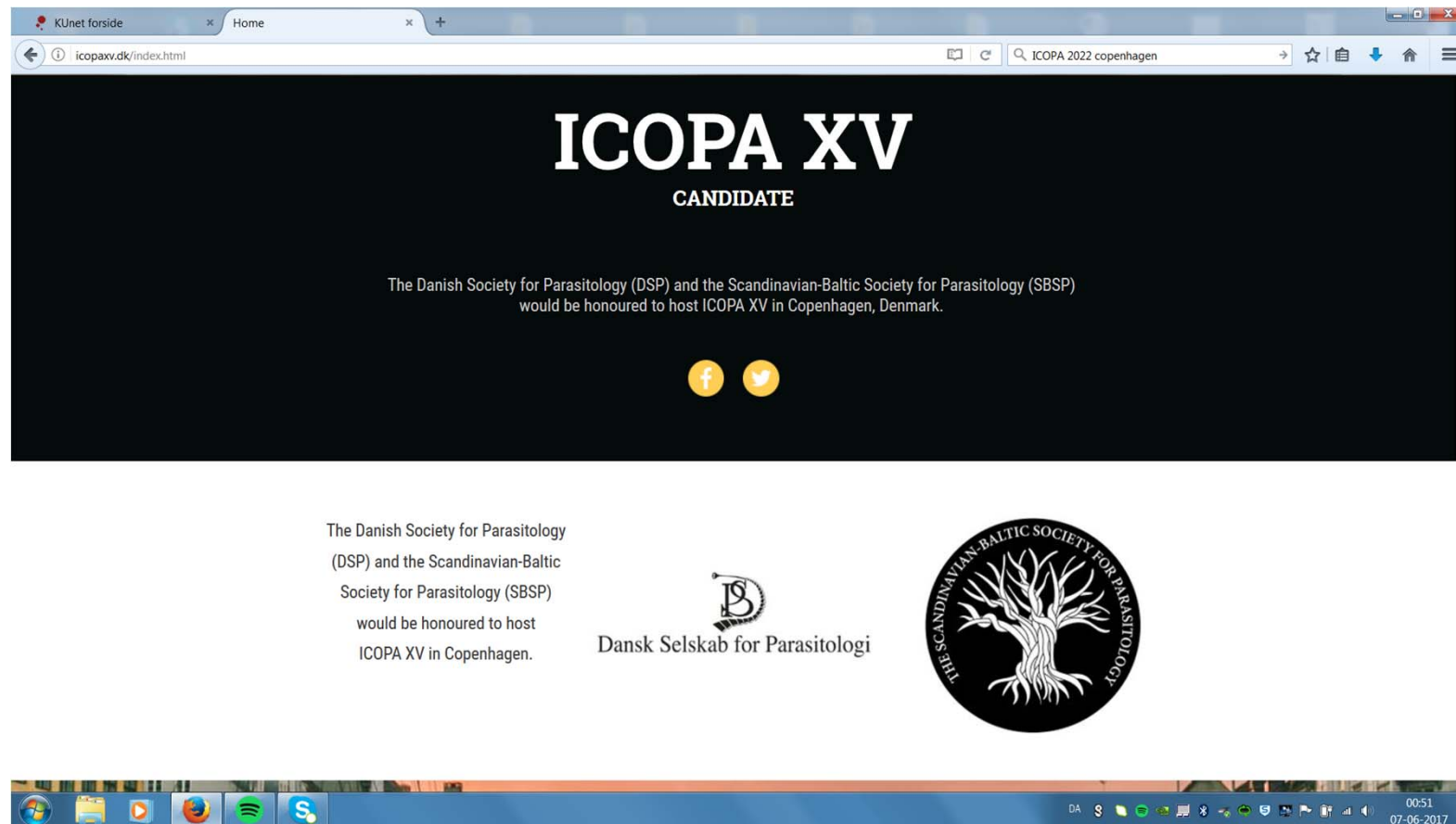
Hosting EMOP XII in Turku 20-24 July 2016 and promoting SBSP



# Ad. 5) The Board's business report for 2015-2016

## GA of SBSP, 9 June 2017, Riga, Latvia

Together with The Danish Society for Parasitology (DSP), SBSP is bidding for ICOPA XV to come to Copenhagen, Denmark in 2022 ([www.icopaxv.dk](http://www.icopaxv.dk))



### Organizing committee:

Peter Nejsum, Jakob Skov, Pikka Jokelainen, Birgitte Jyding Vennervald, Andrew Richard Williams, Lars Hviid, Kurt Buchmann, Nao Takeuchi-Storm, Christen Rune Stensvold, Brian Lund Fredensborg, Stig Milan Thamsborg, Annette Olsen



## **Ad. 5) The Board's business report for 2015-2016**

GA of SBSP, 9 June 2017, Riga, Latvia

### **Overall membership status**

Total no. of members at the time of the GA in Uppsala 2015:	136
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Total no. of members listed at <a href="http://www.sbsp.eu">www.sbsp.eu</a> as per 9 June 2017:	136
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No. of new members registered since the GA in Uppsala 2015:	8
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Total no. of members listed in the Financial Report by Treasurer Rebecca Davidson:	114
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Forty members had paid their membership fee for 2015-2017 as per 17 February 2017

**Ad. 6) The Treasurer's and auditors report for 2015-2016**  
GA of SBSP, 9 June 2017, Riga, Latvia

# FINANCIAL REPORT

1<sup>ST</sup> JANUARY 2015- 31<sup>ST</sup> DEC. 2016

*These accounts cover the period 1st January 2015 until the 31st December 2016. A decision was made at the SBSP AGM in April 2015 to adjust the accounting period to follow the calendar of the two-year membership period. The Society currently has funds totaling approximately 6000 euros (depending on currency exchange) in 2 different accounts (Sweden and PayPal). The other national accounts have been closed and the online payment system is operational.*

Scandinavian Baltic Society for Parasitology  
[www.sbsp.eu](http://www.sbsp.eu)

# Ad. 6) The Treasurer's and auditors report for 2015-2016

GA of SBSP, 9 June 2017, Riga, Latvia

**Business period: 1st of January 2015 to 31st of December 2016**

## Summary of Accounts

Summary	Currency	Opening balance 01.01.2015	Credits	Debits	Balance <sup>1</sup> per 31.12.2016	Membership fees paid <sup>2</sup>	Interest paid	Bank charges	Expenses	Awards/ Grants
Iceland <sup>1</sup>	ISK	220447,00	6721,00	227168,00	0,00	6721,00	0	0	0	0
Denmark <sup>1</sup>	DKK	27700,28	4639,18	32339,46	0,00	4639,18	0	455,00	3758,00	
Norway <sup>1</sup>	NOK	3058,47	1602,91	4661,38	0,00	1602,91	0	0	0	0
Sweden	SEK	41633,67	138295,63	82241,11	56054,52	9429,26	0	1976,50	32992,93	47271,68
Finland <sup>1</sup>	Euro	2735,00	430,00	3165,00	0,00	430,00	0	76,05	0	0
Baltic <sup>1</sup>	EUR	4348,62	1466,78	5815,40	0,00	940,00	0	55,91	138,00	5000,00
Baltic – LTL <sup>3</sup>	LTL	1656,74	0	1656,74	0,00	0	0	0	0	0
Baltic – USD <sup>3</sup>	USD	50,00	0	50,00	0,00	0	0	0	0	0
Baltic- NOK <sup>3</sup>	NOK	0,00	1064,26	1064,26	0,00	0	0	0	1038,71	0
PayPal <sup>4</sup>	EUR	0,00	300,00	65,49	234,51	280,00	0	10,27	55,22	0



## Ad. 6) The Treasurer's and auditors report for 2015-2016

GA of SBSP, 9 June 2017, Riga, Latvia

The total balance in the remaining two SBSP accounts as of 31<sup>st</sup> December 2016 amounted to €6083 (to the nearest euro) based on the exchange rates given by DNB on 16<sup>th</sup> May 2017.

(<https://www.dnb.no/bedrift/markets/valuta-renter/kalkulator/valutakalkulator.html>).

Country	Amount in local currency	Local Currency	Amount in Euro	Exchange rates from DnB
Sweden	56054,52	SEK	5848,03	1 SEK = € 0,1043
PayPal	234,51	EUR	234,51	
Estimated total balance 31.12.2016			6082,54	

## Ad. 6) The Treasurer's and auditors report for 2015-2016

### GA of SBSP, 9 June 2017, Riga, Latvia

#### Income

##### SUMMARY OF MEMBERSHIP FEES RECEIVED

Membership fees were paid into the six national accounts for the 2015-2016 period whilst payments were also received in the Swedish and PayPal account for the 2017-2018 membership period. An estimate is given below of the 2015-2016 membership fee income converted in euros based on the exchange rates on 16<sup>th</sup> May 2017 according to DNB's currency exchange rate calculator. Also shown is the total sum of pre-payments received, by 31.12.2016, for the 2017-2018 membership period.

Country	Membership fees received	Membership period	Exchange rate	Membership fees (whole € euro)
Baltic Countries	€940,00	2015-2016	NA	940
Denmark	4639,18 DKK		0,1357 €/DKK	629
Finland	€430,00			430
Iceland	6721,00 ISK		0,0090 €/ISK	60
Norway	1602,91 NOK		0,1072 €/NOK	172
Sweden	6578,57 SEK		0,1043 €/SEK	686
PayPal	€280,00	2017-2018	NA	280
Sweden	2850,69 SEK		0,1043 €/SEK	297
<b>Estimated total membership fees received (currency converted) into euro (€) for the period 2015-2016</b>				<b>2917</b>
<b>Pre-paid membership fees 2017-2018</b>				<b>577</b>

# Ad. 6) The Treasurer's and auditors report for 2015-2016

## GA of SBSP, 9 June 2017, Riga, Latvia

### Major expenses

#### SUMMARY OF AWARDS AND GRANTS

The Society has awarded the following grants to the named recipients during this financial reporting period:

2 Young Scientist Awards (2015) 1x €500; 1 x €1000

Andrea Miller, Eline Palm Hansen

4 Travel Grants CSBSP6 (2015) 4 x €500

Dovile Bukauskaite, Zanda Esite, Elena Platonova, Suranjana Nandi

3 Mobility Grants (2015) 3 x €500

Rebecca Klaveness, Pille Paats, Kärt Must

1 Literature Review Grant (2016) 1 x €1500

Brian Lassen, Pikka Jokelainen, Elisabeth Dorbek-Kolin and Gunita Deksnē

3 Undergraduate Student Stipends (2016) 1x €2000, 2 x €750

Noora Remes, Akvilē Kvietkauskaitē, Gabriele Vaitkutē

Total amount of money awarded during the 2015-2016 reporting period was €10 000

## Ad. 6) The Treasurer's and auditors report for 2015-2016

GA of SBSP, 9 June 2017, Riga, Latvia

### Major expenses

Marketing costs included a stand at EMOP XII (Turku, July 2016) as well as marketing brochures and Facebook campaigns for both EMOP and CSBSP7. The total sum spent on marketing related activities during the 2015-2016 reporting period was approximately €1100, depending on currency exchange rates.

Another major expense post relates to the development and use of the SBSP website which amounted to total costs of approximately €2424. It was noted in the last financial report (2013-2014) that SBSP had an outstanding debt for website development, this has now been paid. Annual costs for the website have been on average €220 during this period, once the cost of the website development has been deducted.



## Ad. 6) The Treasurer's and auditors report for 2015-2016

GA of SBSP, 9 June 2017, Riga, Latvia

### Additional comments to the financial report

#### OUTSTANDING DEBT

SBSP currently has no outstanding debt.

#### AREAS OF CONCERN

Financially the society is doing well, but the number of grants to be awarded may need to be adjusted given changes in membership levels. Gaining a complete overview of all the members that have paid their dues has been challenging. This process needs to be improved so that the membership list remains updated and reminders are sent to those with outstanding dues before their names are removed from the list.

The treasurer would therefore like to propose two items for further discussion at the AGM

- A new board position, to be selected by the board, is proposed: 'Membership Officer'. The person with this position will have responsibility for maintaining and updating the membership lists. This person will be chosen from one of the board members.
- Consideration should be given to issuing invoices to all the registered members when payment is required rather than the sending of a reminder email by the SBSP president. This may also be beneficial for members that have their membership fee paid for by their employers.



# Ad. 6) The Treasurer's and auditors report for 2015-2016

GA of SBSP, 9 June 2017, Riga, Latvia

## APPROVAL OF THE ACCOUNTS

We confirm that we have read the information presented in this report and have approved the accounts.

Date: 2017-06-01

Place: Uppsala

Signature



Prof. Johan Höglund

Swedish University of Agricultural Sciences

Uppsala, Sweden

Date: 2017-06-02

Place: Oslo

Signature



Dr. Inger Sofie Hamnes

Norwegian Veterinary Institute

Oslo, Norway

## Ad. 8) Election to fill vacant positions in the Board GA of SBSP, 9 June 2017, Riga, Latvia

Jakob Skov is leaving the Board of SBSP.

Andrew R. Williams and Gudny Rut Palsdottir have expressed their interest and willingness to enter the Board.

If no one present at the GA wants to run for any of the Board positions, the Board suggests a future Board as indicated in the below table:

	President	Vice-president	Secretary	Treasurer	Webmaster	Local representative
Jakob Skov	-					-
Pikka Jokelainen	X					X Finland
Andrea Miller			X			X Sweden
Rebecca Davidson				X		X Norway
Age Kärssin						X Estonia
Gunita Deksnė						X Latvia
Vaidas Palinauskas		X				X Lithuania
Brian Lassen					X	-
Andrew R. Williams						X Denmark
Gudny R. Palsdottir						X Iceland

## **Ad. 10) Establishment of annual fees for the next period (2019-2021)**

GA of SBSP, 9 June 2017, Riga, Latvia

The Board suggests to keep annual fees at the present levels covering two years of membership:

Full membership	(50 EUR)
Student membership	(20 EUR)

## **Ad. 11) Establishment of time and place for the next GA and CSBSP8**

GA of SBSP, 9 June 2017, Riga, Latvia

A request/offer, put forward by Maria Vang Johansen (University of Copenhagen), to host CSBSP8 (2019) in Copenhagen, Denmark, as a joint event with the meeting of The European Veterinary Parasitology College (EVPC).

## **Ad. 12) Other matters brought to the attention of the Board**

GA of SBSP, 9 June 2017, Riga, Latvia

- a) SBSP conferences every third year instead of every second year?
- b) Establishment of a Treasurer apprenticeship
- c) A new board position (Membership Officer) responsible for keeping track of memberships
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